

MEETING OF THE CITY OF ZILWAUKEE PLANNING COMMISSION

August 13, 2014

The secretary offered the prayer and the pledge of allegiance was recited.

The meeting was called to order at 6:00 P.M. by Chairperson K. Hyde.

Roll Call:

Present: Jason Boguslawski, Norm Burke, Dennis Duro, Ken Hyde, Rich Metiva and Steve Thayer.

Absent: Betty Comstock.

Also Present: Building Inspector/Zoning Administrator John Stemple.

The minutes of the July 9, 2014 meeting were considered. A motion was made by J. Boguslawski, supported by R. Metiva, to approve the minutes as mailed. The motion carried.

Audience Participation:

None

Old Business:

J. Boguslawski mentioned that no discussion took place regarding the Capital Improvement Plan at the Blue Ribbon Committee meeting, formed by Mayor Jolin. As mentioned last month the upcoming Homecoming Day event was the main topic for discussion at the meeting.

The third reading of the By-Laws and Rules of Procedures took place. K. Hyde mentioned he felt the Frankenmuth By-Laws & Procedures were more like the Planning Enabling Act. J. Stemple mentioned the purpose of the Rules & Procedures is to be followed in order to function as a group. There was some discussion on this and a motion was made by J. Boguslawski, supported by S. Thayer, to have the members read over the By-Laws Rules & Procedures as presented for approval at the September 10, 2014 meeting of the Planning Commission. The motion carried.

New Business:

S. Thayer mentioned the approval of the 5 year master plan by the Blue Ribbon Committee and Council. N. Burke questioned the steps in this approval as he felt it was the job of the Planning Commission to approve the Master Plan and then send it to Council for final approval. After

some discussion, J. Stemple suggested Adm. J. Zittel and Mayor Jolin attend the September 10, 2014 meeting to explain this Master Plan issue. K. Hyde mentioned the members look at the Michigan Panning Enabling Act 125.3865 & 3843 in regards to the Master Plan. J. Boguslawski mentioned this is a constant 5 year plan to be followed.

J. Stemple Updates:

J. Stemple mentioned that all Zilwaukee codes and ordinances can be found on line at municode.com. J. Stemple also mentioned that there is an exemption for a municipality not having a Zoning Commission and we meet that criteria. The Planning Commission will carry out the rules of the Zoning Enabling Act. The job of the Planning Commission is ordinances, site plan approval, zoning, master plan and special land use permits.

J. Stemple mentioned the approval of the duplex on Sherman which is now being constructed.

Round Table Discussion:

All members felt this was a very educational meeting. D. Duro stated he liked opening the meeting with invocation and pledge of allegiance. S. Thayer mentioned that J. Stemple is always helpful when called upon. K. Hyde mentioned he felt that things should be more organized if the Planning Commission should have another Public Hearing.

A motion was made by S. Thayer, supported by J. Boguslawski, to adjourn. The motion carried. Meeting adjourned at 6:50 P.M. The next meeting will be on September 10, 2014 at 6:00 P.M.

Respectfully Submitted,

Carole Inman, Recording Secretary