

MEETING OF THE CITY OF ZILWAUKEE PLANNING COMMISSION

October 8, 2014

The secretary offered the invocation and the pledge of allegiance was recited.

The meeting was called to order at 6:00 P.M. by Chairperson K. Hyde.

Roll Call:

Present: Jason Boguslawski, Norm Burke, Betty Comstock, Ken Hyde and Rich Metiva.

Also Present: Administrator Jeff Zittel and Mayor Gene Jolin.

Excused: Dennis Duro, Steve Thayer and John Stemple.

The minutes of the September 10, 2014 meeting were considered. A motion was made by R. Metiva, supported by B. Comstock, to approve the minutes as mailed with changes. In Old Business, second paragraph, the first sentence should remove "The third reading of" and change to "Discussion on". The motion carried, all voting yes.

Audience Participation:

None

Old Business:

Adm. Zittel addressed the Commission members regarding the Riverfront Project. He mentioned this project has been ongoing since 2010 and there have been several issues causing the untimeliness of the project. The seawall and parking lot have gone out for bids again as the State has changed the design for specs. On Monday October 13, 2014 the bids will be awarded. On Monday October 20, 2014 the work on the seawall will begin and should take approximately 3 weeks. On November 15, 2014 the work on the parking lot should begin.

The Playscape had to be redrawn and rebid and should begin construction when all other parts of the project are finished and in order. This should begin possibly in March of 2015. Consumer Energy, the property owner, is having a large voice in what is being done in the area. The City also had to meet the criteria of the DEQ, DNR and Core of Engineers which was a timely process.

N. Burke stated he felt the Planning Commission should have been more involved in this grant process and they should have given their approval. Adm. Zittel mentioned he felt the Planning Commission had not been doing things in a timely manner in the past and the City had to move forward in order obtain the grant. K. Hyde mentioned this issue is in the past and the Commission members realize this is a done deal and have moved on.

Adm. Zittel mentioned having discussion with representatives of St. Matthew Parish Hall regarding possibly purchasing this property. The property is not presently for sale and will be sold complete, Churches, hall, house and property, at some time. The City will be able to continue using the hall until the property is sold.

Adm. Zittel mentioned the Parks and Recreation Board have had discussion for future plans regarding a possible multipurpose area in the southeast corner of the Riverfront.

Adm. Zittel mentioned the Master Plan should be reviewed yearly and part of that review is looking at the 5 year plan which is an addendum. N. Burke and Adm. Zittel should meet occasionally, especially in January, February and March, to discuss finances for projects to be accepted or rejected in the budget which is adopted in May after Council approval in April.

K. Hyde requested the 5 year plan that was recently adapted by the Blue Ribbon Committee and Council be available for the November Planning commission meeting.

New Business:

N. Burke mentioned a situation on North Adams at the Hagerty Party Store location. He would like John Stemple to look into the amount of used cars for sale in their parking lot

Adm. Zittel mentioned in the years 2018 & 2019 the City will need to hire an Engineering firm to work on a new Master Plan and this will be a very expensive item.

Mayor Jolin mentioned the Halloween Party will not be handled the same as in past years. St. Matthew hall is still available and Parks and Recreation will give out apples and a bag of candy. There will be a picture taking area available also.

Mayor Jolin also mentioned there will be a tree lighting ceremony on December 1st for Christmas with hot dogs and refreshments. This will take place of the Children's' Christmas party.

J. Stemple Updates:

None.

Round Table Discussion:

B. Comstock mentioned she enjoyed Adm. Zittles' discussion and updates. R. Metiva stated he felt there was good communication with City officials. All members felt this was a very informational meeting.

A motion was made by J. Boguslawski, supported by N. Burke, to adjourn. The motion carried. Meeting adjourned at 6:35 P.M. The next meeting will be held on November 12, 2014 at 6:00 P.M.

Respectfully Submitted,

Carole Inman, Recording Secretary