

May 9, 2018

Chairperson Norman Burke called the meeting to order at 6:01 p.m.

Secretary offered the Invocation and Pledge of Allegiance.

Chairperson Norman stated that he is now in charge, there will be no side discussions, and anyone who has a comment or question will raise their hand and will be called on by Chairperson Norman.

Roll call: All are present except Dennis Duro.

Approval of Agenda: Rich Metiva made a motion to approve the agenda as presented. Vice Chair Steve Thayer seconded the motion. All voted aye. Motion approved and accepted.

Approval of Minutes: Rich Metiva made a motion to approve the minutes as presented. Grace Macomber seconded the motion. All voted aye. Motion approved and accepted.

There were no public Comments, there was not anyone in the audience.

Old Business: Capital Improvements and Social Media.

Rich Metiva commented - the Planning Commission needs to review Capital Improvements and Social Media. Steve Thayer made a motion to look into and review Capitol Improvements and Social media for 2018 and delay this discussion until May meeting. Jordan Driscoll seconded the motion. All voted aye. Motion carried.

New business:

Chairperson Norman commented that John Stemple requested this Planning Commission could have meetings four times a year if there was no business to discuss for all twelve months. The months for quarterly meetings would be held January, April, July, & October. If there was a special meeting to be called during the off months, Secretary would call members and let them know about the needed agenda and date for the special meeting. Cut- off date would be 2nd Sunday before the meeting.

Chairman Norman commented the City council approved 4 meetings per year for Planning Commission .

Rich Metiva suggested the month of May meeting could be about The Capital Improvement Plan Agenda.

Co Chairman Steve Thayer made a motion for John Stemple to conduct a training session for all Planning Commission members at the May meeting. Jordan Driscoll seconded the motion. All voted aye. Motion carried.

John Stemple Updates:

John agreed and will do training session for May meeting. He will review basic training on Planning Commission member duties, and responsible jobs for other committees, such as Parks and Recreation, as well as Capital Improvement for the future of Zilwaukee Planning Commission.

Planning Commission comments: Chairperson Norman requested all Planning Commission Members receive updated M.M. League handbooks for the training session. Jordan Driscoll will be our Liaison for the Parks & Recreation Board.

Adjourn: Vice Chair Steve Thayer made a motion to adjourn the meeting. Jordan Driscoll seconded the motion. All voted aye. Meeting adjourned at 6:45 p.m.

Respectfully Submitted,
Betty Comstock, recording secretary