

Zilwaukee City Council Meeting
February 7th, 2022
Zilwaukee City Hall

The meeting was called to order at 6:00 p.m. by M/Jolin

Members Present: C/Comstock, C/Kesti, C/Luplow and M/Jolin
Excused: C/Bohnsack

A motion was made by Luplow and supported by Comstock to accept the minutes of the January 3rd, 2022 Council meeting. The motion passed. Voting aye: Comstock, Luplow, Kesti and M/Jolin. Voting nay: none

Comstock made a motion to approve the bills for the month of January as presented. Luplow supported the motion. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none

A motion was made by Luplow to approve the agenda. Comstock seconded the motion. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none.

Audit Summary

Dave Gwizdala, our auditor, gave a summary of the 2020-21 Audit. He noted that the Federal Government requires a single audit for Federal monies. Also, the ARPA (Corona Virus) grant cannot be used with other grant monies. He reported that our Fund Balance is in good shape.

Administrator's Comments

The administrator announced that the annual budget meeting would be on April 12th at 9:00 a.m. She also commented on the proposed renovation of the police department office and is looking for possible funding for EV charging stations

Public Comment

None

AGENDA

Board of Review Salaries

The administrator proposed the following rates of pay for the Board of Review members: March Board of View – Planning meeting - \$25.00; Board of Review \$125.00 both days; July & December errors and omissions -\$50.00. Training \$50.00. The State of Michigan is now requiring each member be required to attend training every two years. A motion was made by Kesti and seconded by Luplow to approve the rates. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none

Combining City of Zilwaukee and Zilwaukee Twp Boards of Review

The clerk read proposed Policy 22-02 to combine the City of Zilwaukee and Zilwaukee Twp boards of review. Each jurisdiction will pay for their own members. A motion was made by Kesti and seconded by Comstock to adopt the policy. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none

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Memorial Park Improvements

The administrator asked for an additional \$33,056.00 for the bid increase and approve Green Tech Systems, Inc. The total cost of the project being \$173,356.00. Majority of funds will be from the grant we received. A motion was made by Kesti and seconded by Luplow. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none

Police Office Renovations

The administrator submitted a cost of \$4,455.24 for renovations to the police office (\$1,544.76 under budget) from Pinnacle Designs. A motion was made by Luplow and seconded by Kesti to approve the bid. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none.

Office Renovations

The administrator submitted a cost of \$16,245.75 (\$7,754.25 under budge) for renovations of office area from Pinnacle Designs. A motion was made by Kesti and seconded by Luplow to approve the bid. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none.

Memorial Park Grant

The administrator asked the council for approval of \$2,000.00 to apply for a second grant for the Memorial Park. A motion was made by Luplow and seconded by Comstock to approve the request. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none

There being no other business a motion was made by Luplow and seconded by Comstock to adjourn. The motion passed. Voting aye: Comstock, Kesti, Luplow and M/Jolin. Voting nay: none.

The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,

Richard C. DeLong, Clerk

