

# General Business License Registration Application



<b>Business Address:</b>		
<b>Business Information</b>		
<b>Additional Information</b>		
Name:	Type of Business:	
Mailing Address:	Does the business have an encroachment?    Yes    No (Awning, sprinkler system, window well, etc.)	
City:		
State:	Zip:	
Alarm:    Yes    No		
Corporation   Partnership   DBA   Sole Proprietor   Non Profit	Sign:    Yes    No      # of stories:	
If Corporation, resident agent	# of Employees:      # of Handicap Parking Spaces:	
Partners:	<b>Office use only</b>	
	Clerk Notes:	
Federal Tax ID #:	<b>110.35 (G) Regulations:</b> (1) No license shall be assigned, sold or transferred, nor shall any license authorize any person other than the applicant to conduct business under such license. (2) The applicant or licensee shall have a duty to notify the City Clerk of any changes in the information contained in an application which is pending or which is the basis for issuance of a license. (3) All licenses shall be prominently displayed on the business premises at all times. (4) No person shall add to, alter, deface, forge, or counterfeit any license which has been issued by the City. (5) All licensees shall comply with all applicable City, State, and Federal Laws.	
<b>Owner Information</b>		
Name:		
Address:		
City:		
State:		Zip:
Home Phone:		
Business Phone:		
Cell Phone/ Pager:		
SS#:		DOB:
Total Square footage used by business: _____		
Business License applying for (circle based on total sq. footage): 0-2,500 sq ft      2,501-9,999 sq ft      10,000 or more sq ft	<b>X</b> Date:    /    /	
License #:	<b>Fees: January 1<sup>st</sup> to December 31<sup>st</sup>, fee is prorated to ½ the amount listed below</b>	
Issued Date:	(1) Business with a gross floor area of 0-2,500 sq feet - \$50.00 (2) Business with a gross floor in excess of 2,500 sq ft and less than 10,000 sq ft - \$100.00 (3) Business with a gross floor area in excess of 10,000 sq ft - \$150.00	

## INSTRUCTIONS

1. Complete a separate form for each business to be registered.
2. Please make checks payable to: City of Zilwaukee.
3. Mail completed application, payment and a photocopy of the owner or applicant's driver's license or state ID card to:

City of Zilwaukee  
319 Tittabawassee  
Saginaw, MI 48604