

ZILWAUKEE PLANNING COMMISSION MEETING

January 10th 2024

Meeting called to order at 6:03 PM by Chairperson **Jordan Driscoll**.

Present: **Norm Burke, Jordan Driscoll, Paul Bryant, Don LaBeff, Doug Gilbert, and Joan Waters.**

Also Present: **City Manager Mary Bourbina, Mayor Gene Jolin, Zoning Administrator John Stemple.**

Pledge was Recited

A motion to approve the minutes to the December 13th, 2023 meeting was made by **Paul Bryant** seconded by **Doug Gilbert** Motion Carried.

A motion was made to approve the agenda for today's meeting by **Joan Waters** seconded by **Paul Bryant** motion carried.

Election of Officers: Chairperson- Motion was made by **Don LaBeff** to recommend **Jordan Driscoll** for Chairperson seconded by **Paul Bryant** Motion Carried. **Vice Chairperson-** Motion was made by **Paul Bryant** to recommend **Don LaBeff** for Vice Chair seconded by **Joan Waters** motion carried. **Secretary-** Motion was made by **Doug Gilbert** to recommend **Joan Waters** for Secretary seconded by **Paul Bryant** motion carried.

Public Comment: Mayor Gene Jolin thank the board for their willingness to service on the planning commission

Mary gave an update on the cell tower. The city's attorney made four changes and are negotiating the price. This is not a done deal we're still in the talking stage and the DPW site is the best location. **Don** asked if it could go north of the DPW property, he thought the proposed site would have been a better location for the fire department. **Mary** stated it's not a done deal, **Jordan** stated we have to go through the whole process, site plan, special use permits, then it has to go before the public for a hearing. **Norm** doesn't like the location could be used for other things use the opposite side. **Mary** said the opposite side is to wet plus they could back out. **Paul** stated sounds like it's a long way off and might not happen.

Capital Improvements: Mary had shared this with the Planning Commission two meetings ago. **Paul** asked how many bids for projects do we get. **Mary** stated three bids but we also work with the County. The Hall parking lot cost \$129,000.00. If it will cost over \$7,500.00 it has to come to use for approval, and everything listed is to give us an idea of projects proposed, the State wants 5 years for Capital Improvements. **Jordan** just because its listed doesn't mean its going to happen. **Mary** stated they are doing things to make City Hall more energy efficient trying to stay on top of things. **Paul** asked **Mary** how is Zilwaukee doing? **Mary** and **Gene** stated we are doing very well. Motion was made by **Paul** seconded by **Joan** to approve the Capital Improvements that were presented to us. Motion approved with **Don LaBeff** abstained.

We need to look into Cargo Units, Jordan stated we need to review Chapter 32 of our Ordinances, all our ordinances we need someone to look into them, we need to review and have them give updates. Don doesn't understand how Chapter 31 didn't get into 32 regarding Dog Kennels. John Stemple stated that on November 2016 Chapter 31 was adopted and completely replaced 32. Mary stated Kennels have to be in Agriculture Zoning. Jordan we should look into Kennels also. John we get into these conversations at these meetings, we talk and nothing happens to correct the problems. Give Mary a list of priorities you have form a sub committee and then bring it to Planning Commission. Don we need to discuss Air B & B's. Mary they can't operate in a residential area. John If there is a third party involved such as a manager other than the owner its different must be careful

Old Business: Member Comments: Jordan handed out a quick reference guide he put together stated we needed something that was easier to understand, if we want other things addressed let him know. He also handed out a list of meeting dates, **Motion was made by Paul Seconded by Norm to approve the meeting dates. Motion carried.** if we aren't going to meet on these dates we will be notified by phone or email. Paul likes what Jordan did. Jordan would like to have the Planning Commission information put on the Zilwaukee Web Site. Norm last April I asked about the shed on the property owned by Under Cover Angels pet rescue has anything been done feels it shouldn't be there. John stated it was within the range of size for agricultural zoning. Mary do you do grant work. Mary SVSU has someone that does grant work and they might help with Cargo Units

John Stemple: The New Construction on Schust has been issued a occupancy permit and elevation study has been done.

A motion was made by Paul Seconded by Doug to Adjourn at 7:24PM next meeting February 14th, 2024.