

Zilwaukee City Council Meeting
June 5th, 2023
Zilwaukee City Hall

The meeting was called to order at 4:00 p.m. by Mayor Eugene Jolin

Members Present: C/Bohnsack, C/Comstock, C/Heck, C/Luplow and M/Jolin.

The invocation and pledge were offered by the clerk.

A motion was made by Bohnsack and seconded by Luplow to approve the May 1st, 2023 and the May 9th, 2023 special meetings. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

A motion was made by Luplow and seconded by Bohnsack to approve the bills for the month of May, 2023 as presented. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

A motion was made by Bohnsack and supported by Comstock to approve the agenda. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin

There were no public comments.

Council comments: The mayor reported that there will be a free fishing contest on Saturday, June 10th at 10:00 a.m. The music in the park will be Sunday, June 11th, from 3 until 5. The mayor introduced Chris Ferris our new police officer. He also thanked the office staff for the fine work completing the 2023/24 fiscal year budget.

AGENDA

Budget Amendments

The administrator asked for the following budget amendments: General Fund - \$178,000.00, Parks & Recreation - \$500.00, Sewer \$30,500.00 and Water \$500.00 A motion was made by Bohnsack and seconded by Comstock to approve the amendments. The motion passed. Voting aye: Bohnsack, Comstock, Luplow and M/Jolin. Voting nay: none A list of the amendments can be viewed at the City Office during the hours of 8:15 a.m. and 4:15 p.m. Monday thru Friday.

Community Hall Parking Lot Landscaping

The administrator asked for approval of \$14,227.12 for landscaping of the parking lot at the Community Hall. There were three bids. Xtreme Terrain from Freeland submitted the low bid. A motion was made by Luplow and seconded by Bohnsack to approve the bid. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

City Utility Policy Rates Increase

The administrator presented several utility rates that need to be updated. They are for Water Readiness to Serve, Sewer, and garbage pickup. A complete list is available in the city office between the hours of 8:15 a.m. until 4:15 p.m. Monday thru Friday. A motion was made by Bohnsack and seconded by Heck to approve the new rates. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

Ordinance 14 Amendment – First Reading

The clerk gave the first reading of Ordinance 14 – Floodplain Management Section 14-3 and addition of Section 14-5. A public meeting to be held at the July 10th, 2023 meeting. A motion was made by Bohnsack and seconded by Luplow to set the public meeting on that date. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: None

Parks and Recreation 5-year plan Update

The city's Parks and Recreation plan expires this year. The cost for OHM to work on this is \$10,800.00. There will be public meetings for community input on the plan. A motion was made by Heck and seconded by Bohnsack to proceed with the update. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

Stone Delivery Fee to Local Residents

The administrator recommended an increase from \$40.00 to \$45.00 for stone mix delivered to local residents. Residents may ask for a maximum of 2 deliveries per year. This is due to the increase in stone from the supplier. A motion was made by Comstock and seconded by Luplow to approve the increase. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

Policy 05-03 Fee to Request Meetings.

The administrator is requesting the following increase for citizen's asking an increase of \$300.00 from \$150.00 for citizens requesting a public hearing at a regular council meeting and an increase for commercial requests for the Zoning Board of Appeals and a resident asking for a special meeting for the Zoning Board of Appeals from \$75.00 to \$150.00. A motion was made by Bohnsack and seconded by Heck to approve the changes. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none.

Zilwaukee Fee Schedule

The clerk read a resolution to approve all fee rates and charges. A motion was made by Luplow and seconded by Heck to adopt the resolution. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

Enhanced Policy Access to Public Records

The city received a request for data from our assessor records. This is not a FOIA request but is under the State of Michigan's Enhanced Access to Public Records Act, 1996 and therefore a fee should be collected. The clerk read Policy 06-23 proposing a fee of \$1000.00 for this request and those in the future. A motion was made by Luplow and seconded by Bohnsack to adopt Policy 06-23. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

Stout Street Storm Station

The administrator asked for approval for a maximum of \$2,500.00 to handle the engineering for the Stout Street Storm Station. A motion was made by Luplow and seconded Heck to approve the request. The motion passed. Voting aye: Bohnsack, Comstock, Heck, Luplow and M/Jolin. Voting nay: none

There being no other business a motion was made by Comstock and seconded by Bohnsack to adjourn. The motion passed. Voting aye: Bohnsack, Comstock, Luplow and M/Jolin. Voting nay: none

The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Richard C. DeLong, Clerk